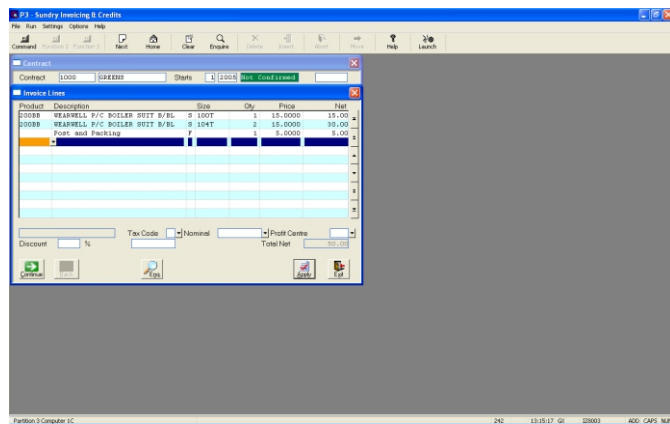
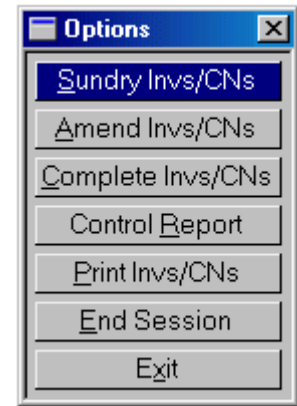


Sundry Invoicing

Although Global Workwear™ generates rental invoices and end of month laundry charges, occasionally the need arises to produce a sundry invoice for direct sales, or to accept data from the Non-Garment C.A.N. module and the Domestic Linen option.

Invoices may also be generated for direct sales to non-contract customers, using a standard cash sale account.

Options are provided to enable the sale of goods from stock, or to invoice for 'service' items, where stock is not to be affected.



Invoice entry allows product to be sold directly from stock, either at standard price, or at an entered price. Service lines can be added for post and packing etc., or product lines can be charged, without reducing stock levels. Invoices can be held on file for printing now or later.

Credit notes are posted in the same manner as invoices, and the sales statistics are reduced to maintain accurate profitability reporting. The credit values are held separately, in order that the sales reporting can display the total values of credits given.

Invoices are printed on to pre-printed stationery, or alternatively, where the Invoice Line Database is in use, they are printed on plain paper. The plain paper option is configured to include your company logo and any specified promotional banners, as well as having the option of a background watermark feature. The typical invoice layout is as shown on the right. A pro-forma invoice that is raised from the Domestic Linen option has a further option to print on plain paper.

